

# Forest Green School – School Council Meeting

December 6, 2022 / 6:33 PM / In-Person

## Attendees

Paul McCann (Board Trustee), Leah Andrews (Principal), Melissa Everitt-Dallinger (Assistant Principal), Tammi Lucier-Tebb (Board Chair), Cindy Owles (Fundraising), Sarah Kauffman, Elizabeth D'Arcy, Sammy Jamieson, Chrissy Smith, Keri Labrenz

## Minutes

### 1.0 Call to Order at 6:30 pm

### 2.0 Approval of Agenda

- Motion made by Tammi Tebb
- Seconded by Sammy Jamieson

### 2.1 Approval of October 2022 minutes

- No November meeting was held, therefore no minutes
- Motion made by Tammi Tebb
- Seconded by Sarah Kauffmann

### 3.0 Teachers Report, Janet Barmby - Grade 3/4 Teacher

- Video presentation about Elders Philip and Violet. The students explain about how they learn from our Elders. Elder Violet teaches about medicines and smudging and visits every two weeks.

### 4.0 Chair's Report

- COSC meeting is in February and everyone is invited.
- The February meeting should be at 6:30 but COSC starts at 7 so Tammi motions for a time change to 6:15. Sarah seconded the motion.
- Christmas shop is 15, 16 and 19th of December. Sarah will put out a Facebook post and already has three or four volunteers. They could still use a couple extra volunteers. Leah will send it as an email out to parents. Sarah will re-read the letter from last year to ensure it still works.

- Christmas concert Dec 9th 1:30 for K-2, 3-6 is Dec 14 1:30 and 7:00. Bake sale items are coming in. Volunteers for the bake sale are being arranged. The table will be set up in the main area. The Fundraising Committee will be doing the Front Row raffle (three chairs and two couches).
- Stakeholder Engagement event - Elizabeth attended - she explained what the event looked like (breaking off in groups to discuss two questions). She thought it was a good mix and that it went by quickly.
- There is someone in the community who wishes to make a generous donation to the school. Forest Green needs a new sensory room and maybe the donation could go toward the sensory room renovation.

### **5.0 Fundraising Report**

- Sarah reports that there are still insurance issues. They are currently under the School Council but they need their own. Chrissy is looking into it. Currently all of the named paperwork and certificates are as "Parent Council". Leah asked an Associate Superintendent about the issue and he promised to look into it. ASCA informed them that School Council and Fundraising each needed insurance.
- Hot lunch is doing great. They had a new vendor and it went well. Currently ordering for January.
- School apparel is being looked into. Memorial cannot process orders right now but SGCHS should be able to.
- Read-a-thon is going to be in tandem with the book fair.
- Purdy's for Easter
- Willhauks in May
- School supplies orders in June
- A parent complained about snow removal outside. They used to clear the whole tarmac but now they only clear a path. Is there a way to clear all the snow on the tarmac? Leah talked about it being controlled by facilities. There is a map that is supposed to be done, so Leah will look into it.
- Leah ordered Oil Kings tickets but didn't appear to be charged.
- Oil Kings tickets - 54 have been bought so far but there is a 100 minimum. Last day is December 12. Money needs to be in on Dec 16th.

### **6.0 Principal's Report - Leah Andrews**

- Sensory room renovation (7000\$)
- Kitchen supplies needed
- Leah asked for \$7500 from Fundraising
- Kinder report cards to be done in January
- PTI feedback - hybrid model was well received, an interview went long and it was awkward, maybe a little more info about sign up.
- Instead of a monthly newsletter, Leah would like to do a weekly email to parents.
- Be careful what you use on your social media, there is a legal scam that is suing for copyright infringement.
- Fundraising answered about how they fundraise. They like to have a buffer for grant matching and \$2000 available for asks.
- Sarah asked about the timeline for the sensory room. Leah has started the process and the contractor is hoping to come before Christmas so January it should be up and running.
- Tammi clarified that the donation was given to the school and doesn't need to be voted on.
- We are hiring a .4 FTE teacher to help the grade 5 and 6 class focus in on the learning

## **7.0 Board Report - Paul McCann - Board Trustee**

- Stakeholder engagement meeting - thanks for the engagement and for the feedback as it is very important to the division. Sometimes it can be hard to hear, because people are frank and the issues can be overwhelming.
- Nov 23-25 - Indspire Convention - Suncor sponsored a number of people to go to Winnipeg. Dallinger and Wierenga attended.
- Significant absenteeism before Fall Break. (some over 30%) This affected both staff and students
- Premier has brought in masking and rights to education documents - it does not change the way we will operate
- Grants coming through for PSD - Westview Health and PSD are working together to collect data for research into issues
- Federally - grant to assist Ukrainian refugees. There are currently 15 students.
- \$250 000 grant from the government to assist kiddos in learning loss
- \$500 000 grant to train for the new curriculum

- Last year's final budget was closed recently. 137 mil to run the division.
- Budget forecast 145 mil with addition of Athabasca-Delta
- Thank you for your leadership and contributions to making this a better school.

**8.0 Adjournment 8:13 pm**

- Draw winner - Elizabeth won the draw
- Next meeting: Feb 7, 2023 at 6:15pm

**Approval of Meeting Minutes:**

Name: Jammi Puerto-Jebb

Position: Chair

Date: 1 Feb 2023

Name: Leah Andrews L. Andrews

Position: Principal

Date: Feb. 1, 2023