Forest Green School: School Council Meeting

Annual General Meeting

September 19, 2023 @ 6:15pm, in-person

Attendees

Lorraine Stewart (Board Chair), Leah Andrews (Principal), Miranda Niebergall (Assistant Principal), Nicole Beliveau (Library Tech and Secretary), Tammi Tebb (Chair), Keri Labrenz, Cindy Owles, Leesa Desjarlais, Jessica Cannard, Danielle Clark, Liz D'Arcy, Sarah Kaufmann, Brianne Ward, Roxanne Tremblay

Minutes

1.0 Call to Order: at 6:17 PM by Tammi

2.0 Welcome and Introductions

3.0 Approval of the Agenda
- Motioned by Tammi
- Seconded by Liz

3.1 Approval of 2022 AGM Minutes
- Motioned by Tammi
- Seconded by Sarah

4.0 Report on 2022/23 Council Activities
- One of the main areas of focus was increasing parent engagement. This included prize draws for new people that showed up to meetings, intentional bulletin board displays, more of a social media presence. Members also set up info tables at community events like the Halloween Dance, Christmas concert, Meet the Teacher night, and the Kindergarten Open House
- Halloween Dance
- Parent Council also participated in our annual Christmas Shop, which is funded by our Fundraising Society, and is always a student-favorite.
- COSC meetings were promoted at each meeting, and the ASCA Advocacy Resolutions were discussed and voted on at the March meeting.
- Fundraising society is putting $20, 000 towards an outdoor classroom. The outdoor classroom was something members of school council indicated they would like to see at Forest Green School.
- Two school-wide barbeques for staff and students
- Weekly Hot lunch program October-May
- The June meeting had a focus on ideas for the 2023/2024 term around how to increase sense of self and belonging among students

4.1 FundRaising Society notes ongoing projects
- Meet the staff
- Spirit weeks
- Halloween dance
- Christmas shop
- Choir at oil kings
- School supplies
- Hot dog days
- Mabel's Labels

5.0   Thank you to our Past Representatives and Members
- Tammi Lucier-Tebb, Chair
- Keri Labrenz, Vice Chair
- Sarah Kaufman, Secretary
- Barry Tebb, Member At Large
- Rio Zelinsky, Member At Large
- Jayce Ryan, Member At Large
- Amy Parnall, Member At Large
- Samm Jamieson, Member At Large
- Cindy Owles, Member At Large

6.0   Representative Committee Election for the 2022/2023 Term & Description of Role
- **Chair -** Keri Labrenz was nominated. All in favor. Keri is chair by acclamation.
- **Vice Chair** - Elizabeth D'Arcy was nominated. All in favor. Elizabeth is Vice Chair by acclamation.
- **Secretary -** Sarah Kaufamann was nominated. All in favor. Sarah is Secretary by acclamation.
- **Election of Members at Large -** Cindy Owles, Tammi Lucier-Tebb, Danielle Clark, Roxanne Tremblay, Brianne Ward.
  - Tammi quoted bi-law operating procedures for the role of member-at-large.

7.0   Vision for the 2023/2024 term, from Council and Administration
- We wish to increase and strengthen relations with Admin, the volunteer community and to hear parent voices as we plan for the future.

8.0   Operation Procedure and Code of Conduct
- Keri will share the code of conduct via email with the group

9.0   Board Report Board chair member: Lorraine Stewart
Quality Learning, Student Success and Wellbeing:
- **Facilities Services Report**: a detailed report was given by our Facilities Department on the many and varied projects they have completed or are in the process of completing over the summer and into the fall. At Forest Green School, boilers and associated pumps were replaced and an outdoor classroom was built and landscaping completed - this was a joint PSD and School Council effort - thanks!
- **Off-Site Activities Report**: a detailed report on 39,000 off-site (field trip and international trips) was provided and reflects the importance we give to having off-site experiences for our students that are connected to curriculum outcomes. Staff are to be commended for organizing these activities.
- The **Superintendent** reported that food security and food supports will still be an area of focus this year as well as increased mental health supports with added nursing supports; specialized assessment grants have been renewed for this school year.
- **Curriculum:** new curriculum in math and language arts K-6 and science and French Immersion K-3 will be implemented this school year. The Minister of Education has announced that there will be fulsome discussion and input gathered regarding the Social Studies curriculum. A letter will be sent to parents.

Trustees Engage, Listen and Advocate
- **Governance Budget Allocation for School Councils**: The Board sees the value and benefit of development for School Councils. The Board passed a motion to allocate up to $6000 of our Governance Budget to financially support attendance for representatives from school councils to attend the 2024 Alberta School Council Association conference.
- **Transportation:** The Superintendent reported that this year, there are 170 bus routes with about 7400 students riding those buses. As of September 12, 2023 there were 9 routes without a permanent driver (6 covered by substitute drivers and 3 covered by double runs). The Board will be represented at the upcoming Alberta Student Transportation Advisory Committee meeting on September 21, 2023 to express our concerns. The Minister of Education will be in attendance to listen to concerns about this provincial issue.

- **Spruce Grove Composite High School** is proceeding with design funding meetings with Alberta Education, Alberta Infrastructure and PSD.

Trustees Foster Community Relationships
- Sept. 29/23 is our Orange Shirt Day with a whole week focused on Truth and Reconciliation activities; our First Nation Advisory Committee will have their first meeting Sept. 26/23.
- A Stronger Together monthly newsletter is available on the PSD website. This newsletter is prepared by Jenn Goulden and Fristy Thomas, Divisional Family Support Coordinators and contains information that can help families navigate their children's educational journey.

10.0   Adjournment: 6:47 p.m.

Approval of Meeting Minute:

_____   _____
              Chairperson   **School Principal**

_____   _____
                  Date   **Date**