

Forest Green Parent Council Association

Forest Green School Fundraising Society

GENERAL MEETING

October 10th, 2023

Forest Green School Library

Attendance: Miranda Niebergall (Assistant Principal), Sarah Kaufman (Treasurer), Elizabeth D'Arcy (Secretary), Danielle Clark (Vice Chair), Nicole Beliveau (Librarian)

1.0 Call to order by Elizabeth at 1:08 pm

2.0 **Approval of Agenda-** Elizabeth Motions, Danielle 2nd

3.0 **Approval of April 2023 minutes-** Danielle Motions, Elizabeth 2nd

4.0 **Treasurers Report**

- \$6,466.43 in Spirit Account
- \$1,020.90 in E-transfer Account
- Cheques from Mabels Labels, Purdy's, and School Supply fundraisers went into the accounts.

5.0 **Hot Lunch Report**

- 39 lunch orders for November as of date of meeting, totaling \$1,124.78.
- New class changes will be made during the November/December transition.
- Leadership helped with meal sorting/delivery and did such an amazing job. Took the task very seriously and was a big help to the hot lunch coordinator.
- Booster juice will no longer offering meals, only smoothies and booster balls.
Action: Sarah to look at new lunch ordering options. Old system is not user-friendly.

6.0 **Old Business**

- ~~Bathroom motivation stickers~~ – Tabled.
- Apparel Fundraiser update – *via Sarah: Cindy not able to attend.* 14 orders as of date of meeting totalling \$605.00.
- Halloween Dance update – Still need to fill out the form to book use of gymnasium. D.J. is booked. 50/50 Raffle is registered with AGLC Meal basket has been donated by Mulch Co. to raffle off. Need ten volunteers for the evening: 3 or 4 for concession, 2 or 3 for front entrance, 3 monitors for hallways and gymnasium. Action: Liz to call for volunteers on socials, offer volunteers two free entrance fees. Danielle will post everything for the dance to HotLunch system. All send out the rest of the donation letters.

7.0 New Business

- ~~Meeting Announcements and Attendance Incentives~~- Tabled
- School Year Fundraising Plan – Items listed in ascending order;
Christmas Shop for students;
Christmas Market – POSTPONED TO NEW YEAR;
Candy Grams for Valentine's Day;
Purdy's for Easter fundraiser;
Book Fair in spring aligned with Read-a-Thon;
Beef Jerky Fundraiser;
School Supplies fundraiser.
- Christmas Shop – Need to start purchasing items to have for sale at the Christmas shop. Gifts for 255 students and x2 gifts each.
- Christmas Market – Postponed till the new year
- Bulletin Board – No additional volunteers at this time
- Book Fair/Read-a-Thon – Second book fair to run in the spring. Will run read-a-thon at the same time.

8.0 ~~Emerging Issues~~

9.0 **Adjournment** – Meeting adjourned at 1:48 pm by Elizabeth.

Next Meeting November 7th at 5:15 pm, Forest Green School