

Forest Green Parent Council Association

Forest Green School Fundraising Society

GENERAL MEETING

February 13th, 2024

Attendance: Leah Andrews (Principal), Miranda Niebergall (Assistant Principal), Cindy Owles (Secretary-Treasurer), Sarah Kaufman (Treasurer), Elizabeth D'Arcy (Secretary), Danielle Clark (Vice Chair), Roxanne Tremblay

1.0 Call to order by Danielle at 5:18pm

2.0 **Approval of Agenda-** Cindy Motions, Roxanne 2nd

3.0 **Approval of January 2024 minutes-** Sarah motions to adopt as amended, Cindy 2nd

4.0 **Treasurers Report**

- \$8,067.40 in Spirit Account
- \$863.63 in E-transfer Account
- Invoice for insurance came in at \$522.23

5.0 **Hot Lunch Report**

- January had 80 orders – Total \$1778.50
- February had 95 orders - Total \$2416.80
- March so far has 54 orders - Total \$1081.50
- Motion by Danielle: *Danielle will step down as lead of hot lunch, and Roxanne Tremblay will take over the position. Danielle will remain on as a volunteer coordinator on Thursdays.* Cindy 2nd. All in favour. Motion passed.

6.0 **Old Business**

- Oil Kings – Just under 200 tickets sold. Fundraising committee purchased one ticket for a student in need. \$356.00 profit from fundraiser
- Purdys – A change of wording to me made on fundraiser announcements. Link instructions were incorrect.
- Read-a-thon – Thursday Sarah will distribute teachers supplies. Kick-off assembly on Friday March 23rd for students. Prizes will be given to top reader and top pledger of a \$50.00 gift certificate. 2nd Place will win a gift basket. Small prizes will be raffled off. Bookfair coincides with the end of the read-a-thon. Bookfair will run March 19-20. March 11 is the last day of read-a-thon. *Action: Liz to design gift certificates for students, as well as two large cheques for top earner and top pledger.*

7.0 **New Business**

- Kindergarten Open House – February 15th from 5:30 – 6:30. *Action: Sarah, Cindy and Danielle will volunteer at committee table.*
- Spring Market – Brainstorm ideas to bring forward for the March meeting.
- Next Fundraisers – Wilhawks
- Hot Lunch Credit – Roxanna Tremblay wins the hot lunch credit. Congratulations!

8.0 Emerging Issues

- New positions are opening up on the committee for end of year. *Action: Have a social post made to identify positions coming up.*

9.0 Adjournment – Meeting adjourned at 6:15pm by Danielle.