

Forest Green Parent Council Association

Forest Green School Fundraising Society

GENERAL MEETING

March 12th, 2023

Attendance: Leah Andrews (Principal), Keri Labrenz (Chair), Cindy Owles (Secretary-Treasurer), Sarah Kaufman (Treasurer), Elizabeth D'Arcy (Secretary), Danielle Clark (Vice Chair)

1.0 Call to order by Danielle at 5:17pm

2.0 **Approval of February 2024 minutes** - February minutes amended to read "Liz" instead of "I". Danielle Motions, Cindy 2nd

3.0 **Approval of Agenda** - Sarah motions to add ASKA, Social Media Communications, and money expenditures. Cindy 2nd

4.0 **Treasurers Report**

- \$7,909.17 in Spirit Account
- \$1,128.03 in E-transfer Account
- Invoice for insurance came in at \$522.23

5.0 **Hot Lunch Report**

- March had 83 orders – Total \$1,803.25
- April so far has 53 orders - Total \$1,576.70

6.0 **Old Business**

- Purdys – Order finished and has arrived at the school. Profit of \$185.46.
- Read-a-thon – \$6,745.00 Raised - \$5,396.00 profit. 10% will go back to the students to spend at the book fair. 64,174 minutes read for the entire school. Top reader was 1385 minutes. Follow-up assembly to take place after spril break on April 5th at 9:15 am

7.0 **New Business**

- Spring Market – To be held in May or June. Will include a ribbon cutting ceremony for the outdoor classroom.
- Wilhawk Fundraiser – *Action: Sarah will reach out to Roxanne to see if she can take on the fundraiser.*
- AGM – All positions are open for next year. Social post to go out to reach all parents. New parents are needed, many parents are aging out.
- Fiscal year-end – Returns and archives need to be completed by April 31st
- School Supply Fundraiser – Will run again this year. *Kerri will lead.*

8.0 Emerging Issues

- ASCA – Request for funding to attend this year's ASCA meeting workshops.
- Expenditure 1 – Leah requests an increased field trip enhancement, specifically grade 6 winter camp. Each student is estimated \$135-\$150

Would like \$6,000.00 every year for this trip.

Keri suggested that grade 6 kids take on a hotdog day per month to raise funds, and all funds raised will go to the winter camp. Grade 6 will do the majority of the work to earn the funds. Fundraising has offered to buy supplies for the designated days. Leah liked and agreed to this idea. This ideally will start in April of this school year.

- Expenditure 2 - A member mentioned that the kitchen needs some supplies/appliances. Hand mixer, for example.
Leah will bring a list of what the staff has for kitchen supplies. Fundraising will look to see if this is something we can help with.

9.0 Adjournment – Meeting adjourned at 6:32pm by Keri