

# Forest Green Parent Council Association

## Forest Green School Fundraising Society

### ANNUAL GENERAL MEETING

April 09, 2024

**Attendance:** Leah Andrews, Cindy Owles, Sarah Kaufman, Elizabeth D'Arcy, Danielle Clark, Roxanne Tremblay

Call to order by Danielle at 1:00 pm

**1.0 Approval of Agenda-** Sarah approves and Cindy seconds.

**2.0 Approval of 2023 AGM Minutes-** Cindy approves and Sarah seconds.

**2.0 Role & Purpose of the Fundraising Society**

- Cindy read roles and purpose to those present

**3.0 Treasurers Report**

- \$12,368.56 in Spirit Account
- \$1,652.03 in etransfer account
- Hotlunch = \$20,761.28  
Expenditures = \$15,355.57  
Profit = \$5,405.71
- Fundraisers:
  - Wilhawk profit = \$518.00
  - Read-A-Thon 2023 profit = \$3,671.50
  - School Supply fundraiser profit = \$321.39
  - Mabels Labels profit = \$77.17
  - School Apparel profit = \$219.00
  - Halloween Dance profit = \$1,480.93
  - Christmas Concert profit = \$656.90
  - Oil Kings profit = \$378.00
  - Purdy's Chocolates profit = \$185.46
  - Read-A-Thon 2024 profit = \$2,224.02 (another cheque is expected)
- Expenditures:
  - Christmas Shoppe = -\$882.53
  - Outdoor Classroom = -\$20,000.00
- Audit – Cindy and Danielle completed the audit. All books are in order. Forms have been signed and archived. Sarah will send to registries tomorrow.
- Year-end tasks – All minutes for 2024 need to be signed.

#### **4.0 Election of Directors**

- Chair nominations: Cindy nominates Elizabeth D'Arcy. Elizabeth accepts the nomination. All in favour. Elizabeth is elected new Fundraising Chair by acclimation.
- Vice Chair nominations: Sarah nominates Roxanna Tremblay. Roxanne accepts the nomination. All in favour. Roxanne is elected new Fundraising Vice Chair by acclimation.
- Secretary nominations: Cindy nominates Danielle Clark. Danielle accepts the nomination. All in favour. Danielle is elected new Fundraising Secretary by acclimation.
- Motion to adopt as presented by Keri. Sarah 2<sup>nd</sup>. All in favour. Motion carried.
- Danielle nominates for Sarah Kauffman to stay on as Treasurer. Sarah Accepts. All in favour.

#### **5.0 Appointment of Members at Large for 2024-2025 Term**

- Hot lunch coordinator – Roxanne Tremblay and Danielle Clark will co-team.
- Member at large – Cindy Owles

#### **6.0 Communications**

- Facebook Page  
Start a new facebook page using the school email address. Adjust the name. in 1 to 3 months time the old account will be archived.
- Email Communications – Stil to be done through the FGFS email
- School Newsletter (Dragon's Dish) – Leah can provide a list of emails of the parents that have opted in to have fundraising emails sent to them directly.
- Bulletin Board—If anyone wants to change the school council bulletin board, feel free to do so. Just let the group know when you are doing so.

#### **7.0 Adjournment – Meeting adjourned at 1:32 pm hours by Danielle**