

Forest Green Parent Council Association

Forest Green School Fundraising Society

GENERAL MEETING

Agenda

February 11, 2025

5:15 pm

In attendance: Roxanne Tremblay (Vice Chair), Elizabeth D'Arcy (Chair), Leah Andrews (Principal), Sarah Kaufmann (Treasurer), Heather Evanson, Emma Rodgers, Miranda Neibergall (Vice Principal)

1.0 Call to Order at 5:18

2.0 Treaty 6 Acknowledgement

3.0 Approval of December 2024 Minutes Motion to accept: Heather, Sarah 2nd

4.0 Approval of Agenda

Addition of Spring market from Heather. Adopt as amended, Sarah, 2nd Roxanne

5.0 Treasurer's Report

- 19,501.38 in Spirit account
- 1,289.61 in e-transfer account
- Insurance payment of 749.00 came out in January

6.0 Hot Lunch Report

January 114 orders totaling 3,621.40

February: 116 orders totaling 2,897.50

March so far, 46 orders at 1,289.00

7.0 Old Business

- Christmas Shoppe:

Went well. We went over budget by a few hundred, Sarah will give totals at next meeting. The kids really enjoyed this years selection. For next year the budget will have to be increased in order to accommodate the expected

outcomes and inflation. Need more dog and cat toys for next year as requested by the students.

- Christmas Concert updates:

A really great outcome this year. \$966.90 was brought in from donations and bake sale items. There were enough donations, but the costs should be more. Volunteers should be arriving at least 1 hour before to set up, the tables to ensure we have enough time. Make sure that people label allergens. 50/50 raised 773.17 after fees and payout. Some people did complain that it was not cash, but it was a better turnout this way.

- 50/50 update/thoughts

The turnout for the first online 50/50 was great. The fees were worth the cost of doing it online. It made the documentation/work a lot less, which is great for the person managing the fundraiser.

- Social Media Changeover:

Just need to speak with Miranda about having the other page closed down.

8.0 New Business

- Art project funding – Motion to support funding for the Artist in Residency with Angela Hall to the amount of \$7,748.00 for Forest Green School. All in favour. Motion passed.
- Soup fundraiser – Heather to take lead on the fundraiser. Will discuss having the orders done on the hotlunch system.
- School wide pancake breakfast
Elizabeth motion for Parent Council to host a pancake breakfast on Tuesday March 4th, 2025. 2nd from Sarah. All in favour. Motion passed.

- Drop-off lane signage – “Kiss and go” signs for dropoff lanes. Cost for a few signs would be around \$1000.00. Ask Danielle to get us some quotes for the next meeting.
- Read-a-thon – Starts February 18th to March 4th. It can be moved from the February 25th to the March 11th. Bookfair is March 19th and 20th. Gift certificates are already available for the students. Kick-off assembly February 21, 2025. Budget for the event is \$1000.00. First round of shopping will be this weekend.
- Hot Lunch Tracking – An issue was brought to our attention in regards to the hot lunch system allowing parents to order the lunches at no cost. 3 families were noticed to not have been paying over a course of a few months with a 476.75 total. This issue has been addressed, parents were made aware, and the system will now be monitored.
- Spring Market – Heather has had quite a few people interested in the Spring Market. There has been questions about if we are able to hand out food samples, AHS guidelines will need to be checked. May 24th is the date for the market this year.

9.0 Emerging Issues

- For the next agenda, fiscal year end of year tasks.
- The next meeting will be held in the daytime. Roxanne motions to have meetings moved to evenings only starting in April. Post as much as possible to socials to find new members. Motion sustained. Tabled till next meeting for further discussion.

10.0 Adjournment at 6:25

Next Meeting: March 4, 2025, at 1:15 pm