

# Forest Green Parent Council Association

Forest Green School Fundraising Society

## GENERAL MEETING

### Agenda

April 8, 2025

5:15 pm

In Attendance: Danielle Clark (Chair), Elizabeth D'Arcy (Vice Chair), Sarah Kaufmann (Treasurer), Heather Evenson (Secretary), Roxanne Tremblay, Trevor Evenson, Leah Andrews (Principal), Miranda Neibergall (Vice Principal), Kiyomi Zaitso

1.0 Call to Order at 5:57 pm

2.0 Treaty 6 Acknowledgement

3.0 Approval of March 4 minutes tabled until next meeting

4.0 Approval of Agenda motion to accept: Heather, Roxanne 2<sup>nd</sup>

5.0 Treasurer's Report

- 17,048.99 in Spirit Account
- 4,181.81 in e-transfer account

6.0 Hot Lunch Report

- April 109 orders totaling 2,707.50
- May so far 47 orders totaling 1,112.25

7.0 Old Business

- Read-a-thon
  - Total minutes read 115,243
  - Donations total 5600, amount to Fundraising 4480
  - Book Fair
    - scheduled for April 28 to May 2
    - to be open to students 3 days TBD
    - Fundraising Committee asked to help set-up/running with volunteers

- Book Fair gift cards to students for donations raised to be filled out for assembly
- Assembly April 25, Danielle to emcee
  - Top reader each class gets gift basket
  - Top reader overall gets gift basket and book fair gift card
  - Top donations overall gets gift basket and book fair gift card
  - Readers enter name into draw for prizes for every 20 minutes read
  - k-3 table for prizes, 4-6 table for prizes
- Prize shopping scheduled for April 22, budget of 600
- prize donations from Danielle
- SoupTime Fundraiser
  - So far 9 orders totaling 372
  - Ongoing, Roxanne to send out email reminder of end date
- Events Playbook
  - Sarah to make entry for Read-a-thon
  - Discussed making entries for various events as they are planned
- Bite To Eat
  - Labelled to make easier for teachers
  - Kiyomi to take lead on fulfilling, delivering, and handing orders to teachers
  - Added day, not on hot lunch thursdays
  - FOIP issues to be researched by Leah
  - Tabled until next meeting
- Kiss and Go Signage
  - Town has to approve
  - Danielle unable to get in touch with anyone
  - Heather to forward contact information from City Planning received from trying to get signage for Spring Market

## 8.0 New Business

- Spring Market
  - Unable to find enough vendors
  - Cancelled
  - Looking into a dance or something for next year instead of market
  - Looking into treats of some kind for K-3 fun day and 4-6 track and field day to end this year instead, Elizabeth to contact Kona Shaved Ice, Full Scoop Ice Cream
- Grade 6 Farewell
  - June 25
  - Joint with Kindergarten graduation
  - Farewell to be in afternoon, grad in morning
  - Fundraising to provide 2 cakes for farewell, cookies for grad
  - Looking into local source for treats

## 9.0 Emerging Issues

- Motion for previous donation of 1000 to be used towards Artist in Residency, all in favor, motion passed

## 10.0 Adjournment at 6:37

Next meeting: May 6, 2025 at 5:15