

Forest Green Parent Council Association

Forest Green School Fundraising Society

GENERAL MEETING

Minutes

June 3, 2025

5:15 pm

In Attendance: Danielle Clark (Chair), Elizabeth D'Arcy (Vice Chair), Sarah Kaufmann (Treasurer), Heather Evenson (Secretary), Leah Andrews (Principal), Miranda Neibergall, Cheri Day (Principal next school year)

1.0 Call to Order at 5:20 pm

2.0 Treaty 6 Acknowledgement

3.0 Approval of May minutes

Motion to approve by Elizabeth

2nd by Sarah

4.0 Approval of Amended Agenda

Motion to approve by Elizabeth

2nd by Sarah

5.0 Treasurer's Report

- \$21,751.25 in Spirit Account
- \$128.81 in e-transfer account

6.0 Hot Lunch Report

- No June hot lunches
- Hot Dog day cancelled for June

7.0 Old Business

- Read-a-thon class parties
 - o \$193.14 spent on ice cream and pizza parties for winning classes
 - o Went very well, lots of fun and positive feedback
- Events Playbook
 - o Continues to be a work in progress
 - o Sarah/Danielle working on Halloween Dance, Book Fair, and Christmas Shop entries
 - o Roxanne working on Hot Lunch program entry
- Bite To Eat
 - o Kiyomi and Nicole from Bite to Eat to meet with Danielle to discuss further. Written proposal will be requested for members to view. Discussion will take place after meeting among members and decision to be made before July 31st
- Kiss and Go Signage
 - o Danielle pursuing a meeting with the town
 - o Tabled until further information is acquired
- K-3 Fun Day/4-6 Track and Field Treats
 - o Free hot dogs, Freezies, chips, and juice boxes for June 24th Fun Day
 - o Will be available to all students, not just K-3
 - o Call for donations and volunteers to go on social media
 - o Danielle to email Superstore for possible donations
 - o Elizabeth looking into hot dog donations
 - o Danielle and Elizabeth cleaning out school freezer and inventorying remaining stock to see what will be needed to purchase
 - o Danielle proposed \$400 budget, seconded by Elizabeth, vote passed
- Grade 6 Farewell/Kindergarten Graduation
 - o Elizabeth picking up cake from Costco June 24th
 - o Sarah to pick up cookies
- Signing Authority
 - o Danielle setting up meeting at ATB when possible

- Organizing drive/email
 - o Heather to continue over summer
- Apple Fundraiser
 - o Sun Oka Fruit
 - o \$8-10 earned per 10lb bag of apples, as per website
 - o Brooke has been asked to handle
 - o September start TBD/requested

8.0 New Business

- Kona Ice fundraiser
 - o Tabled for spring
- School Supplies Orders
 - o Up on website, open for parent orders
 - o Leah to put in Dragon's Dish, Elizabeth to put on social media
 - o Sarah emailed for last year's funds

9.0 Emerging Issues

- Unpaid Hot Lunch Orders
 - o Parents informed amount owing from system error is \$257.75
 - o No payments or communications made to date; no orders have been put in since being informed
 - o Miranda to contact parent to encourage them to communicate with Fundraising about situation
 - o Discussed potential of blocking parent from using the hot lunch system next year until amount paid, including hot lunch, dances, etcetera that is put through the system
- Parent Council AGM
 - o To be held in October

- o Date and time TBD
- Fundraising Goals
 - o Next year's fundraising goals TBD
 - o Suggestions from the school include
 - New larger freezer
 - Indigenous land-based experiences (around \$10,000 – \$15,000)
 - High jump mat (around \$9,000)

10.0 Adjournment at 6:06

Next meeting: September 16th, 2025 at 5:15pm